

Reserve materials Policy

The New Lines Institute Library's Reserve Collection is designed to provide equitable access to essential course materials for students and faculty. This policy outlines the use and borrowing guidelines for materials in the reserve collection.

Purpose of the reserve collection

The reserve collection includes books, articles, and other materials (in print or electronic formats) that have been placed on reserve by faculty members for specific courses. These materials are intended to ensure all students have access to essential resources for their coursework.

Usage guidelines

Print reserve materials

- Print reserve materials must remain on campus to ensure availability for all students.
- Materials may be used in designated library areas or other approved on-campus locations.

Electronic reserve materials

- Access to electronic reserve materials is provided through the New Lines Institute online library system.
- Use of electronic reserves must comply with copyright laws and the terms of vendor agreements.