

Fee	Description	Applies to	Amounts
Application Fee	This fee is due at the time of application submission. The application will not be reviewed until the fee has been paid.	All Applicants	\$50.00
English Proficiency Test Fee	This fee is charged if a student takes the English proficiency/placement exam. There is a charge for each time that a student takes the exam.	Remote Placement Test	\$55.00
Tuition Payment Plan Fee	Applies to students who wish to finance their tuition in installments. This fee is charged per installment.	All Students	\$30.00
Transcript Request Fee	This fee is charged to students who request an official New Lines Institute for Strategy and Policy transcript. This fee is charged per transcript. Processing refers to internal production of the transcript in preparation for mailing; mailing times vary based upon the student's chosen mailing speed. Factor in mailing time on the order.	Standard processing (5 business days)	\$10.00
		Expedited processing (2 business days)	\$25.00
Document Mailing Fee	This fee is charged when students request official documents to be sent via mail (for example, I-20 documents, transcripts, diplomas or certificates, etc.).	Regular USPS Mailing (domestic only)	No charge
		Domestic Courier Service	\$35.00
		International Courier Service	\$100.00
Program Exit Application Fee	This fee is charged when the student nears completion of their program and intends to complete or graduate. This fee is not associated with the commencement ceremony and is charged regardless of the student's intention to participate in the commencement. The fee covers the costs of diploma/certificate creation, processing, and mailing. Any diplomas or certificates returned to the school as undeliverable will incur an additional Document Mailing Fee if the institute needs to send the diploma/certificate to the student.	All Graduates	\$150.00
Diploma Replacement Fee	This fee is charged if the student requests an additional or replacement diploma.	All Students	\$50.00
New Lines Institute ID Replacement Fee	This fee is charged per replacement card.	All Students	\$10.00
Late Payment Fee	This fee is charged for tuition payments paid after the payment deadline. This fee may not exceed \$500.00.	All Students	3% of outstanding balance due at the time of payment
Check Return Fee	Applies only if check received is unpaid by the bank.	All Students	\$45.00
Credit Card Charge-Back Fee	Applies if payment made by credit card is charged-back.	All Students	3% of the charged-back amount
Wire Transfer Refund Fee	Charged if a refund is requested to be paid via a wire transfer.	International Wire	\$45.00
Wire Transfer Refund Fee	Charged if a refund is requested to be paid via a wire transfer.	Domestic Wire	\$35.00